



HOPE DAY CAMEROON -HDC-

STATUTES OF HOPE DAY CAMEROON



FULL TEXT OF THE STATUTES

Preamble

Whereas :

- Education is a fundamental right for all children;
- Many children are still deprived of their right to education, protection, and an environment conducive to their development;
- This deprivation remains particularly concerning among vulnerable populations and young people in precarious situations;
- This situation is closely linked to ignorance, poverty, social and security crises, as well as a lack of awareness of children's rights, factors which significantly hinder economic development, social well-being, and the inclusion of children in society;
- It is possible to help end this situation by creating a framework that is alternative and complementary to public action, aimed at strengthening access to basic education, functional education, child protection, and the promotion of their rights;

A Non-Governmental Organization named "HOPE DAY CAMEROON" has been established in the Republic of Cameroon, in accordance with Law No. 90/053 of December 19, 1990, on freedom of association.

TITLE I: CONSTITUTION – NAME – REGISTERED OFFICE – DURATION – PURPOSE

Article 1: Constitution

1. An association is hereby established between the persons who adhere to these statutes, as a non-governmental organization governed by Law No. 90/053 of December 19, 1990, on freedom of association.
2. The association prohibits within its ranks any discussion or activity of a religious, tribal, or discriminatory nature.
3. The association is non-profit, apolitical, and open to all without distinction of sex, origin, race, tribe, culture, or religion.
4. The association was founded by Mrs. Yimga Nzinga Lauryle Prisca, hereinafter referred to as "the Founder."

Article 2: Name

1. The organization referred to in Article 1 is named: "HOPE DAY CAMEROON."
2. It may be designated by the acronym: "HDC."
3. Its motto is: "Hope comes through education."

Article 3: Registered Office

1. The registered office of the association is located in Douala, Littoral Region.
2. It may be transferred to any other location within the national territory upon proposal by the Executive Board and subsequent ratification by the General Assembly.

Article 4: Duration

The duration of the association is unlimited.

Article 5: Purpose

Throughout the Cameroonian territory, the association's purpose is to:

1. Implement all actions aimed at facilitating the schooling, training, and professional integration of children and youth.
2. Promote and ensure child protection, as well as the defense and dissemination of children's rights, in accordance with national and international legal instruments.
3. Ensure the care and support of vulnerable or at-risk children and youth, notably street children and children on the street, children with disabilities, sick children, or children in conflict with the law.
4. Foster the active participation of rural populations, families, and youth in the sustainable socio-economic development of their communities.

Article 6: Means of Action

To achieve its purpose, the HDC association has the following means of action, among others:

1. Pooling the skills and resources of its members to provide assistance to vulnerable persons.
2. Developing prevention, training, coaching, support, and animation activities with cultural, sporting, social, and economic dimensions within the framework of community projects.
3. Making available the expertise of its members to communities for the promotion of economic and social development.
4. Implementing charitable and solidarity actions, including humanitarian, administrative, and legal aid; relief for vulnerable persons; opening reception and exchange centers; academic support; and creating lending libraries.
5. Establishing material means and providing services necessary for the proper functioning of any organization or initiative with educational, social, and cultural purposes.
6. Cooperating and partnering with any association, NGO, or institution pursuing similar objectives.

TITLE II: ACQUISITION AND LOSS OF MEMBERSHIP

Article 7: Categories of Members

The association is composed of Founding Members, Active members, Supporting Members, and Honorary Members.

1. **Founding Members:** These are all persons who took part in the Constitutive General Assembly and whose names appear in the minutes. They have voting rights and are eligible for office.
2. **Active Members:** These are natural persons who have adhered to these statutes, paid the membership fee, and regularly pay their annual dues. They have voting rights and are eligible for office.
3. **Volunteers:** These are all natural or legal persons who support the association without being active members. They have neither voting rights nor eligibility for office.
4. **Honorary Members:** These are persons who have rendered, are rendering, or are likely to render eminent services to the organization. (Note: Their voting/eligibility status should be defined here; typically, they are non-voting).

Article 8: Admission – Resignation – Dismissal

1. **Admission:** Membership is acquired after validation of a written application by the Executive Board. Membership is lost by Resignation, Dismissal, or Death.
2. **Resignation:** Any member wishing to resign from the organization must send a reasoned letter to the Executive Board.
3. **Dismissal:**

- Any member found guilty of serious misconduct likely to harm the image or functioning of the association may be dismissed by decision of the Executive Board.
- Members who are dismissed or who resign are not entitled to reimbursement of their dues and remain obliged to settle any debts towards the association and to return any property held on its behalf.

TITLE III: ADMINISTRATIVE ORGANIZATION OF THE ASSOCIATION

The "HDC" association has the following governing bodies:

- The General Assembly (GA)
- The Executive Board (EB)

Article 9: Hierarchical Position of the General Assembly

The General Assembly is the supreme decision-making body of the association. It is classified as Ordinary or Extraordinary based on the subject of its deliberations.

Article 10: Composition

The General Assembly is composed of Founding Members, Active Members, and Honorary Members.

Article 11: Powers of the General Assembly

The General Assembly:

1. Defines the general policy of the organization.
2. Elects and dismisses the members of the Executive Board and the Auditors.
3. Sets the membership fees and any allowances.
4. Examines and approves reports, financial statements, and accounts.
5. Grants discharge to the Executive Board.
6. Amends the statutes and adopts the internal regulations.
7. Decides on the dissolution of the association and the allocation of its assets.

Article 12: Meetings of the General Assembly

1. The General Assembly meets once a year in an ordinary session upon convocation by the President of the Executive Board or his/her replacement in case of unavailability.
2. It meets in an extraordinary session at the request of the Executive Board or two-thirds (2/3) of its Active Members to deliberate on a specific agenda.
3. Members of the General Assembly are convened at least twenty (20) days before the ordinary general assembly by the Secretary General.

Article 13: Quorum of the General Assembly

For its deliberations to be valid, the General Assembly must consist of two-thirds (2/3) of its Active Members.

Decisions are taken by a majority vote of the members present or represented. Representation of an absent Active Member is done by a duly certified proxy.

Article 14: Chairing of Sessions

Sessions of the General Assembly, whether ordinary or extraordinary, are chaired by the President of the Executive Board or the Vice-President. In the absence of both, the chair shall be assumed by the next highest-ranking officer present (e.g., a President designated among participating Active Members).

Article 15: The Executive Board (EB)

The Executive Board (EB) is the body responsible for the day-to-day management of the association.

Article 16: Eligibility for the Executive Board

To be a member of the Executive Board, one must:

- Be an Active Member.
- Be up to date with membership dues.

Article 17: Renewal of Members

Members of the Executive Board are elected for a three-year term by secret ballot at the Ordinary General Assembly and chosen from among its members. Renewal of members is based on a proposal by the outgoing Board and subsequent election by the General Assembly by majority vote.

Article 18: Composition of the EB

The Executive Board is composed of seven (7) members, including the Founder, and comprises the following positions:

- President
- Vice-President
- Executive Secretary General
- Treasurer
- Auditor
- Censor

(Note: The text lists 7 positions but only 6 titles; the 7th is presumably the Founder. Composition should be reviewed for clarity and legal compliance.)

Article 19: Powers of the EB

The Executive Board follows and controls the proper implementation of the general policy defined by the GA.

It is also vested with the broadest powers to act in all circumstances on behalf of the organization. It:

1. Prepares the annual inventory, financial statements, and accounts, and establishes any documents to be submitted to the General Assembly.
2. Prepares an activity report to be presented to the General Assembly and makes proposals.
3. Convenes the General Assembly and sets the draft agenda.
4. Executes the decisions of the General Assembly.
5. Oversees the establishment of local branches of the organization.
6. Drafts the internal regulations of the organization and submits them for approval to the General Assembly.

The aforementioned powers of the Executive Board are illustrative and not exhaustive. The General Assembly may restrict or remove them.

Article 20: The President of the Executive Board

The President of the Executive Board (PEB) may be the Founder.

1. The PEB convenes the meetings of the General Assembly.
2. He/She coordinates the general policy of the organization.
3. He/She is responsible for external relations.
4. **Succession of the PEB:** The succession of the PEB will be by designation of the Founder from among the Founding Members, or exceptionally from outside their ranks. This exceptional designation shall be made in writing before a notary or signed by two persons in addition to the Founder's signature.

Article 21: Periodicity of Meetings

1. The Executive Board meets once per quarter in an ordinary session upon convocation by the President or his/her replacement in case of unavailability. It meets in an extraordinary session at the request of the President or two-thirds (2/3) of its members to deliberate on a specific agenda.
2. During ongoing projects, a project meeting will be held at least once a week with the responsible members to report and review the project's progress.

Article 22: The Auditors

1. The Auditor(s) are elected from among the association's members at the General Assembly. Their term is two years, renewable once. This person must have the qualifications necessary for the role.
2. Their mission is to periodically verify, at least once a year, the proper application of the Executive Board's and Executive Management's responsibilities. They ensure control of the association's internal management.

3. They report on their work to the General Assembly sessions. They are hierarchically accountable to the General Assembly.
4. Nevertheless, an audit by an external legal or natural person may be commissioned by the President of the Executive Board without delay and without specific justification.

Article 23: Quorum of the EB

For the Executive Board to validly convene, two-thirds (2/3) of its members must be present.

Decisions are taken by a majority vote of the members present or represented. Representation of an absent member is done by a duly certified proxy.

Article 24: Chairing of Sessions

Sessions of the Executive Board, whether ordinary or extraordinary, are chaired by the President of the organization or the Vice-President. In the absence of both, a designated member shall chair the session.

TITLE IV: FINANCIAL AND BUDGETARY RESOURCES

Article 25: Resources

The organization's resources come mainly from:

- Membership fees.
- Annual dues.

Article 26: Fiscal Year

The organization's fiscal year begins on July 1st and ends on June 30th of the current calendar year.

Article 27: Deposit of Funds

The organization's funds are deposited in a bank approved by the Executive Board, in an account opened for this purpose.

Article 28: Financial Transactions

1. The opening of accounts shall require three (3) signatures:
 - That of the President of the E.B.
 - That of the Executive Secretary General.
 - That of the Treasurer.
2. For financial transactions, at least two (2) of the three (3) signatures are required, and must obligatorily include that of the President of the EB or the Vice-President in his/her absence.

TITLE V: FINAL PROVISIONS

Article 29: Functions

Positions held in the various governing bodies of the organization are voluntary.

However, the Executive Board sets the rates for reimbursement of travel, mission, or internship expenses incurred by members in the course of their duties and authorizes their implementation.

Article 30: Amendments to the Statutes and Dissolution of the Organization

Amendments to the statutes and the dissolution of the organization are decided by the General Assembly, upon proposal by the Executive Board or at the request of two-thirds (2/3) of the Active Members.

They take place under the conditions set forth in Article 12 of these statutes.

Article 31: Liquidation

In the event of dissolution, the General Assembly appoints a liquidator responsible for winding up the organization's affairs.

The net assets shall be allocated to a work of public interest.

Article 32: Internal Regulations

Internal regulations shall specify the modalities for implementing these statutes.

Article 33: Formalities

1. The Executive Board grants full power to the President of the E.B. to complete all declaration and publication formalities. To this end, all powers are conferred upon the President of the Executive Board and any member of his/her staff to whom he/she delegates these powers and who is in possession of an original copy of these STATUTES.
2. *(Note: The following sentence is a major error, copying text from another association's statutes. It must be deleted or corrected.)* This document related to the statutes of the Association for the Promotion of Mathematics and Computer Science comprises 11 pages, 5 titles, and 33 articles. *(Correction: This document constitutes the statutes of HOPE DAY CAMEROON.)*

Done in Douala on the 23/02/2023

